

**Nottingham City Council**  
**28-Day Notice of key decisions and items to be discussed in private**

**Executive Board – 19 December 2023**  
**Notice published – 20 November 2023**

This notice contains details of key decisions to be taken and items to be discussed in private by the Executive Board on 19 December 2023. The decision dates shown on this notice are the earliest anticipated and decisions may be taken later, if circumstances change. Any additional reports to be taken to the above meeting, or any changes made to the reports identified on this notice, will be published on separate notices.

If you feel that any decisions or reports that are to be discussed in private should be taken in public, please contact the Director for Legal and Governance (Loxley House, Station Street, Nottingham, NG2 3NG, [constitutional.services@nottinghamcity.gov.uk](mailto:constitutional.services@nottinghamcity.gov.uk)) with your reasons no later than **07 December 2023**, to give time for a response to be made at least five clear working days before the day of the meeting. Items to be discussed in private are those that will involve the disclosure of confidential or exempt information under the stated paragraph of Schedule 12A of the Local Government Act 1972, and when the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If any other documents relevant to the items included in the notice are to be submitted to the Executive Board, they will be made available on the Council's website or on request from [constitutional.services@nottinghamcity.gov.uk](mailto:constitutional.services@nottinghamcity.gov.uk), provided they are not due to be discussed in private. Copies of the documents to be submitted to the Executive Board can be obtained from Loxley House, Station Street, Nottingham, NG2 3NG (unless stated otherwise).

**Governance Officer:** Phil Wye, [phil.wye@nottinghamcity.gov.uk](mailto:phil.wye@nottinghamcity.gov.uk)

	<b>Item to be considered</b>	<b>Date of decision</b>	<b>Open to the public or likely to be considered in private?</b>	<b>Who can provide further information?</b>
1.	2024/25 Budget Strategy /Medium Term Financial Plan refresh - Key Decision	19 December 2023	Open to the public	Shabana Kausar, Director of Finance <a href="mailto:shabana.kausar@nottinghamcity.gov.uk">shabana.kausar@nottinghamcity.gov.uk</a>
2.	Sutton House - Decommissioning of Independent Living accommodation & conversion to Temporary Accommodation for homeless families - Key Decision	19 December 2023	Part exempt under paragraph 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information). It is not in the public interest to disclose this information because the capital works are subject to tender, and publishing the anticipated value could prejudice negotiations	Mark Lowe, Head of Housing and Regeneration Tel: 0115 876 3532 <a href="mailto:mark.lowe@nottinghamcity.gov.uk">mark.lowe@nottinghamcity.gov.uk</a>

	Item to be considered Key Decision = KD	Date of decision	Open to the public or likely to be considered in private?	Who can provide further information?
3.	Disposals of Surplus Property Assets - Key Decision	19 December 2023	<p>Part exempt under paragraph 3, 5 Information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> <p>Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.</p> <p>It is not in the public interest to disclose this information because disclosure of the information will compromise the Council's negotiation strategy in the event of a disposal and this may adversely impact the receipt the Council could receive.</p> <p>Legal comments contained in the exempt appendix are exempt from publication because they contain information in respect of which a claim to legal professional privilege could be maintained in legal proceedings relating to a proposed transaction.</p>	<p>Beverley Gouveia, Development and Disposals Manager Tel: 01158762381 <a href="mailto:beverley.gouveia@nottinghamcity.gov.uk">beverley.gouveia@nottinghamcity.gov.uk</a></p>

	Item to be considered Key Decision = KD	Date of decision	Open to the public or likely to be considered in private?	Who can provide further information?
4.	Homelessness Grants - Key Decision	19 December 2023	<p>Part exempt under paragraph 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> <p>It is not in the public interest to disclose this information because the issue affects individuals and companies and contains commercially sensitive information which could impact the council's ability to obtain value for money during tender processes.</p>	<p>Rachael Harding, Homelessness Strategy Manager <a href="mailto:rachael.harding@nottinghamcity.gov.uk">rachael.harding@nottinghamcity.gov.uk</a></p>
5.	Replacement of Cremators, Wilford Hill Crematorium - Key Decision	19 December 2023	<p>Part exempt under paragraph 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> <p>It is not in the public interest to disclose this information because confidential information within the appendix would prejudice the Council's ability to secure best value.</p>	<p>Rob Caswell, Programme Manager, Major Programme Tel: 0115 8763408 <a href="mailto:robert.caswell@nottinghamcity.gov.uk">robert.caswell@nottinghamcity.gov.uk</a></p>

	Item to be considered Key Decision = KD	Date of decision	Open to the public or likely to be considered in private?	Who can provide further information?
6.	Social Housing Decarbonisation Funding- Wave 2.2 - Key Decision	19 December 2023	Part exempt under paragraph 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information). It is not in the public interest to disclose this information because it includes commercially sensitive details that, if published, could prejudice future negotiations between the Council, the Department Energy Security and Net Zero, and other Local Authorities.	Charlotte Tutton, Principal Building Decarbonisation Project Officer <a href="mailto:charlotte.tutton@nottinghamcity.gov.uk">charlotte.tutton@nottinghamcity.gov.uk</a>
7.	Letting of premises at 3, 5, 7, 9 & 11 Carrington Street, Nottingham, NG1 7EQ - Key Decision	19 December 2023	Part exempt under paragraph 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information). It is not in the public interest to disclose this information because it contains commercially sensitive property negotiations which could prejudice future negotiations.	Riazul Mostafa Ahad, Estates Surveyor, Strategic Assets and Property <a href="mailto:riazul.ahad@nottinghamcity.gov.uk">riazul.ahad@nottinghamcity.gov.uk</a>

	Item to be considered Key Decision = KD	Date of decision	Open to the public or likely to be considered in private?	Who can provide further information?
8.	Extension to budget at Eastglade (Phase B) - Key Decision	19 December 2023	Part exempt under paragraph 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information). It is not in the public interest to disclose this information because it contains commercially sensitive information which could impact the council's ability to obtain value for money during tender processes.	Ceri Davies, Regeneration team Leader <a href="mailto:ceri.davies@nottinghamcity.gov.uk">ceri.davies@nottinghamcity.gov.uk</a>
9.	Establishment of a Waste Transformation Board - Key Decision	19 December 2023	Part exempt under paragraph 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information). It is not in the public interest to disclose the information because it contains confidential information relating to the commercial interests of the parties which could prejudice those interests in this and other procurement exercises.	Antony Greener, Head of District Heating and Waste Strategy <a href="mailto:antony.greener@nottinghamcity.gov.uk">antony.greener@nottinghamcity.gov.uk</a>

## **Executive Board Members**

Councillor David Mellen – Leader of the Council and Portfolio Holder for Strategic Regeneration and Communications

Councillor Audra Wynter - Deputy Leader and Portfolio Holder for Finance and HR

Councillor Cheryl Barnard - Portfolio Holder for Children, Young People and Education

Councillor Steve Battlemuch - Portfolio Holder for Skills, Growth, Economic Development and Property

Councillor Jay Hayes - Portfolio Holder for Housing

Councillor Corall Jenkins - Portfolio Holder for Energy, Environment and Waste Services and Parks

Councillor Angela Kandola - Portfolio Holder for Highways, Transport and Planning

Councillor Pavlos Kotsonis - Portfolio Holder for Leisure and Culture

Councillor Sajid Mohammed - Portfolio Holder for Neighbourhoods, Safety and Inclusion

Councillor Linda Woodings - Portfolio Holder for Adult Social Care and Health